

## POLICY AND PROJECT ADVISORY BOARD WORK PROGRAMME

The purpose of the work programme is to plan, manage and co-ordinate the ongoing activity and progress of the Council's Policy and Project Advisory Board, incorporating policy development work carried out through working groups.

### (A) CURRENT WORKING GROUPS APPOINTED BY THE POLICY AND PROJECT ADVISORY BOARD

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<b>Elections Group</b>	Cllrs P.I.C. Crerar, A.R. Newell (Cabinet Member with responsibility for electoral issues) S.J. Masterson (Chairman of Licensing, Audit and General Purposes Committee), C.J. Stewart (Vice-Chairman of PPAB), T.D. Bridgeman and K. Dibble, T.W. Mitchell  Chairman: Cllr C Stewart	At the meeting on 21st October, the Group considered the comments/suggestions from the consultation on polling districts/stations. Meetings with ward members will be organised, as necessary, to discuss options and further alternative venues will be contacted to assess feasibility for use as polling stations, as necessary. The May 2021 elections were discussed - arrangements may change as guidance is provided and the situation evolves. An update was provided on both the current canvass and the Electoral Services redesign work.	Andrew Colver, Head of Democracy, Strategy and Partnerships, Tel: (01252) 398820, <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a>

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<p><b>Strategic Housing and Local Plan Group</b></p> <p>To steer the development of the Local Plan and monitor updates to the Housing and Homelessness Strategy</p>	<p>Cllrs P.I.C. Crerar (As V-C of PPAB), D.E. Clifford (Leader of the Council), T.W. Mitchell, Marina Munro (Cabinet Member with responsibility for the Local Plan), P. Cullum, C.J. Stewart, C.P. Grattan and M.J. Roberts</p> <p>Chairman: Cllr P.I.C. Crerar</p>	<p>Agreed by Advisory Board on 3 April 2019 that a scoping review on conservation areas to report to Cabinet will be tasked to the Strategic Housing and Local Plan Group. An update on progress was provided at the September 2019 Board meeting.</p> <p>The Group would be meeting during 2020/21 to discuss several new Supplementary Planning Documents.</p>	<p>Tim Mills Head of Planning Tel: (01252) 398790 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p> <p>Anna Lucas Principal Planning Officer</p> <p>Zoe Paine Strategy and Enabling Manager (Housing)</p>
<p><b>Leisure Facilities and Contracts</b></p>	<p>Cllrs J. B. Canty (as Chairman of PPAB), Sue Carter, Mara Makunura, T.W. Mitchell, C.J. Stewart, C.P. Grattan and Sophie Porter</p> <p>Chairman: tbc</p>	<p>The Group met on 14th September when an update on current working arrangements and the contract situation was given. Negotiations continued on the period after the current contract is due to expire with Place Leisure in March 2021.</p> <p>Going forward the Group will have an input on the specification of the new contract framework.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>

GROUP	MEMBERSHIP 2020/21	CURRENT POSITION	CONTACT
<p><b>Transformation Task and Finish Group (formerly Rushmoor 2020 Modernisation and Improvement Programme)</b></p>	<p>Cllrs J.B. Canty, K.H. Muschamp (as Cabinet Member with responsibility for this area of work), Sophia Choudhary, P.J. Cullum, Gaynor Austin and Sophie Porter (plus one Liberal Democrat vacancy)</p> <p>Chairman: Cllr. J.B. Canty</p>	<p>A series of briefing seminars would be held for all Members</p> <p>The Group met on 12th October, at which updates were provided on the ICE programme and People Strategy. A demonstration on the new CRM system was also provided.</p> <p>The next meeting would take place on 13h January, 2021, discussion point will include:</p> <ol style="list-style-type: none"> <li>1. New ways of Working</li> <li>2. The new Council website</li> </ol>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>

**(B) OTHER ISSUES/MATTERS FOR THE WORK PROGRAMME**

ISSUE	DETAILS	CONTACT DETAILS
<b>REGENERATION</b>		
<b>Aldershot Town Centre Strategy</b>	<p>An update on progress was provided at the November, 2019 meeting where the Board received details on the Civic Society Town Centre Vision, the Rushmoor Leadership project on attracting independent business and the Aldershot Parking Study.</p> <p>An update was provided at the June, 2020 meeting on Part 1 of the Town Centre Uses Study.</p> <p>A presentation was provided for the meeting on 7th October, 2020 on the revisions to the Aldershot Transition and Recovery Plan .</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<b>Regeneration Consultation and Policy</b>	<p>At the meeting in June 2020 it was agreed not to progress the establishment of the task and finish group. It was felt that sustainability and regeneration issues would be better dealt with by all Member briefings/consultations.</p> <p>The Board will play a role in reviewing the policy document that will be produced following the programme of seminars on regeneration and sustainability issues.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p> <p>Paul Brooks Head of Regeneration and Property Tel: (01252) 398544 <a href="mailto:paul.brooks@rushmoor.gov.uk">paul.brooks@rushmoor.gov.uk</a></p>
<b>ENVIRONMENTAL SUSTAINABILITY</b>		
<b>Rowhill and Southwood Management Plans</b>	<p>A briefing note was provided on the Rowhill and Southwood Management Plans in October, 2020.</p> <p>The Rowhill Management Plan will be presented to the Board at its meeting on 25th November, 2020 and the Southwood Management Plan at its meeting in January, 2021.</p>	<p>Tim Mills Head of Economy, Planning and Strategic Housing Tel. (01252) 398542 <a href="mailto:tim.mills@rushmoor.gov.uk">tim.mills@rushmoor.gov.uk</a></p>
<b>Byelaws Review – Aldershot and District Military Lands</b>	<p>Pending publication of a consultation on the Byelaws Review of Aldershot and District Military Lands, the Chairman has requested that this issue be placed on the work programme.</p>	

<b>DEPRIVATION HEALTH AND WELLBEING</b>		
<b>Deprivation and Wellbeing Strategy</b>	<p>Following a presentation given on Covid-19 Recovery at the meeting on 15<sup>th</sup> July 2020, it has been decided to amalgamate the work area of Health, Wellbeing and Obesity with that of Indices of Multiple Deprivation under the heading of Deprivation and Wellbeing Strategy.</p> <p>An update was given at the October, 2020 meeting. A workshop was held after the main meeting to agree the main themes, which areas of the Borough will the work focus on and actions that will make the most difference.</p> <p>It was expected that the draft Deprivation and Wellbeing Strategy would be presented to the meeting on 25th November, 2020.</p>	<p>Andrew Colver Head of Democracy, Strategy and Partnerships Tel: (01252) 398820 <a href="mailto:andrew.colver@rushmoor.gov.uk">andrew.colver@rushmoor.gov.uk</a></p>
<b>Strategy for Future Investment in Relation to Playgrounds within the Borough</b>	<p>As of October, 2020, the strategy continued to be delayed due to C19.</p> <p>Andy Ford would be asked to provide updates as appropriate.</p>	<p>James Duggin Head of Operational Services Tel: (01252) 398543 <a href="mailto:james.duggin@rushmoor.gov.uk">james.duggin@rushmoor.gov.uk</a></p>
<b>End Violence at Work Charter</b>	<p>An update was given at the Board at its meeting on 15th July, 2020. Organisations that have signed up to the Charter can be found <a href="#">here</a>.</p>	<p>Karen Edwards, Executive Director Tel: (01252) 398800 <a href="mailto:karen.edwards@rushmoor.gov.uk">karen.edwards@rushmoor.gov.uk</a></p>
<b>Other Matters</b>		
<b>Black Lives Matter</b>	<p>In August, 2020 the Board held a special meeting to discuss the Black Lives Matter (BLM) Motion. At the meeting it was agreed that a Peer Review Challenge would take place.</p> <p>Work to determine areas of focus is ongoing and the final approach will be shared with the Progress Group before final sign off. The Local Government Association (LGA), who will be leading the Review, will be looking at how well the Council is placed to address the issues raised in the Motion and how it can then lead by example and influence the wider business community.</p>	<p>Rachel Barker, Assistant Chief Executive <a href="mailto:rachel.barker@rushmoor.gov.uk">rachel.barker@rushmoor.gov.uk</a></p>

**POLICY AND PROJECTS ADVISORY BOARD****AGENDA PLANNING – 2020-2021**

<b>25 November 2020</b>	<ul style="list-style-type: none"><li>• Rowhill Management Plan (TM)</li><li>• Deprivation and Wellbeing Strategy (AC) - Food support to families in need</li></ul>
<b>27 January 2021</b>	<ul style="list-style-type: none"><li>• Southwood Management Plan (TM)</li></ul>
<b>24 March 2021</b>	<ul style="list-style-type: none"><li>•</li></ul>
<b>9 June 2021</b>	<ul style="list-style-type: none"><li>•</li></ul>

## PROGRESS GROUP MEETINGS

Membership: Cllrs J.B. Canty (Chairman), P.I.C. Crerar (Vice-Chairman), C.J. Stewart (Vice-Chairman), P.J. Cullum, M.J. Roberts, Nadia Martin and T.W. Mitchell

<b>28 October 2020</b>	<p>Free School Meals</p> <p>Regeneration/ICE Programme</p> <p>Civic Hub Feasibility Study</p>	<p>AC reported on the community response during the October half term, where a number of businesses and organisations had provided free meals to eligible young people. The Group were made aware of some financial support from HCC, the conditions would be shared with the group. It was suggested that a contingency plan should be put in place for the Christmas holiday.</p> <p>Updates would be provided on the two programmes in the Q2 monitoring reports which would be shared once available.</p> <p>A request was made for an update on the Civic Hub Feasibility Study for a future meeting.</p>
<b>16 December 2020</b>	<p><i>Homelessness Strategies</i></p> <p>–</p>	<p><i>Suzannah Hellicar to provide an update on the current position after the consultation period ends</i></p>
<b>24 February 2021</b>		
<b>FUTURE MEETINGS</b>	<ul style="list-style-type: none"> <li>• Litter Enforcement Strategy</li> <li>• Medium Term Financial Strategy/Budget Strategy</li> <li>• HCC Budget – impact on adult social care and public health</li> <li>• Fair Funding consultation</li> <li>• Rushmoor Development Partnership – Site Appraisals</li> <li>• Income Crisis – policy development</li> <li>• Commercial Investment Strategy</li> <li>• Follow-up on Department of Transport Letter on Heathrow Southern Rail Link (end 2020/beg 2021)</li> <li>• Byelaws Review – Aldershot and District Military Lands</li> </ul>	